

Re-applying for the Medical Council of Canada Evaluating Examination (MCCEE)

Re-application procedures

- Application to the MCCEE is ongoing; you can re-apply at any time. Please visit the following MCC web page for information on re-taking the MCCEE: http://www.mcc.ca/en/exams/ee/eligibility_period.shtml
- **Before** you re-apply, please consult the **MCCEE Application Steps** that apply to you. Go to <http://www.mcc.ca/en/exams/ee/apply.shtml>, click on “**click here to find out how to apply**” toward the bottom of the “Apply” page, and answer the simple questions that will lead you to the set of MCCEE Application Steps that apply to you.

Note: As a re-applicant, you will have to answer, “No,” to the question, “Is this your first time applying to the Medical Council of Canada Evaluating Examination?”

The Application Steps will take you through the re-application process from start to finish, from completing and submitting your online application to printing the required form(s), determining if any other documentation is required, and sending your paper application to the MCC office if applicable. See below for more information.

Online application and payment

- You must submit an online application through your MCC-Online account. The MCCEE Application Steps (see above) explain how to do this.
- As announced on the MCC website (http://www.mcc.ca/en/exams/notices_fees.shtml), the examination fee for an MCCEE re-applicant is now **\$1,300.00 CAD**.
- The applicable examination fee (plus or minus any balance or amount owing on account) must be paid by Visa or MasterCard at the time of submitting your online application.
- You will be advised immediately regarding whether the payment has been approved or declined. An approved credit card payment is required in order for the online application to be submitted successfully.

Once you have submitted your online application

Once your online application is submitted successfully, you will receive an e-mail message indicating that a communication has been added to your MCC-Online account.

- **If you previously applied to the MCCEE as a GRADUATE**, *and* the source verification of your medical diploma, or of your alternate to medical degree document(s), is completed or in progress, it is possible that your MCC-Online communication *could* immediately indicate that your application has been accepted and that you can schedule your examination appointment with Prometric at any time. In this case, you would not need to submit any paper documentation to the MCC.

If you previously applied as a graduate, *but* the message added to your MCC-Online account indicates that you must submit your paper application to the MCC, this means that the MCC requires documentation from you before your application can be accepted.

See the MCCEE Application Steps (link above) for a full explanation.

- **If you previously applied to the MCCEE as a STUDENT**, your MCC-Online communication will indicate that you must submit paper documentation to the MCC before your application can be accepted.

If you are still a student at the time of re-applying online for the MCCEE (i.e., you have not yet completed all requirements for the medical degree), you *may* have to submit a new Dean's Attestation form, depending on whether or not the expected graduation date provided on your original Dean's Attestation form has passed. See the MCCEE Application Steps for a full explanation.

Note: If you are not required to submit a new Dean's Attestation form because the expected graduation date on your original Attestation form is still in the future, it is possible that you may only need to submit the Application form. If the Application form is the only paper document that you must submit to the MCC, you can **fax** it to **613-521-9509** rather than mail or courier it in.

If you are now re-applying to the MCCEE as a graduate (i.e., you have completed all requirements for the medical degree since your previous MCCEE application), you must submit your medical degree document(s) to the Physician Credentials Registry of Canada (PCRC) for review and approval before your MCCEE re-application can be accepted. See the MCCEE Application Steps for a full explanation.

- Please note that, as a candidate who took the November 2009 MCCEE, you are not required to re-submit the Certified Identity Confirmation form with your MCCEE re-application. The form that you previously submitted is valid for a period of five (5) years from the date of its original acceptance.
- **If you are required to submit paper forms and documentation to the MCC:**
 - Allow two to three weeks for the processing of your application.
 - Check your MCC-Online account regularly to verify the status of your application.
 - Once your application is processed, a communication will be added to your MCC-Online account to indicate whether your application is complete or incomplete. You will be sent an e-mail to notify you that a message has been added to your MCC-Online account.

It is your responsibility to maintain the confidentiality of your MCC Candidate Code and MCC-Online Password in order to prevent the possibility of unauthorized access to your information.

MCC website: www.mcc.ca